

MEASURABLE ELEMENTS:

- 1.2.7.1** There is a Fixed Asset Register (FAR) which contains the relevant information for all fixed assets in the healthcare facility.
- 1.2.7.2** There is a designated staff member who is responsible for the FAR.
- 1.2.7.3** There is a maintenance program in place that ensures that fixed assets are kept in good condition and work as designed.
- 1.2.7.4** There is a guideline describing the frequency of crosschecks of fixed assets and the FAR, including how and when to update the FAR.

1.2.8 The healthcare facility regularly monitors (audits) key processes and healthcare services provided in order to continuously improve medical, financial and managerial performance.

STANDARD INTENT:

In order to enable appropriate management of activities and sustained quality of services, it is important to monitor adherence to particular processes and guidelines applicable within the healthcare facility. Healthcare facility leadership should therefore identify which core processes should be monitored, how often this should be done, by whom and how to follow-up on findings in order to improve performance. Performing these monitoring cycles by using auditing templates will facilitate a standardized approach for setting and monitoring KPIs (Key Performance Indicators).

MEASURABLE ELEMENTS:

- 1.2.8.1** The healthcare facility leader(s) has defined which processes and services require auditing.
- 1.2.8.2** There are auditing templates available to guide staff in the different auditing processes.
- 1.2.8.3** Regular audits of specified guidelines and processes take place.
- 1.2.8.4** The audit outcomes are recorded, discussed and corrective actions defined to improve performance.